

# PASSPORT REQUIREMENTS

1. IN ORDER TO PROCESS PASSPORT APPLICATION IN A TIMELY MANNER, IT IS IMPORTANT THAT APPLICANT SUBMIT THE FOLLOWING ITEMS:

- PASSPORTS ISSUED BEFORE 2010 CANNOT BE RENEWED, MUST APPLY FOR A NEW ONE.
- PASSPORT APPLICATION FORM
- PAYMENTS OF 2% TAX (CLEARANCE) AND OTHER NATIONAL OBLIGATIONS
- COPY OF ERITREAN ID (BOTH SIDES)
- COPY OF GREEN CARD (BOTH SIDES)
- PASSPORT SIZE PHOTO:
  - THREE (3) PASSPORT SIZE PHOTOS ( 35X45 MM)
  - EARS MUST BE VISIBLE; NO SMILING
  - BACKGROUND MUST BE WHITE
  - PHOTO MUST BE LABELED WITH FULL NAME AT THE BACK
  - EYE GLASSES SHOULD BE WORN IF PRESCRIBED BY A DOCTOR
  - SUN GLASSES AND HATS NOT ALLOWED
  - HEAD-SCARFS WORN FOR RELIGIOUS PURPOSES ARE ACCEPTED

2. **UNDER AGE PASSPORT REQUIREMENTS:**

- PASSPORT APPLICATION FORM
- CURRENT PASSPORT SIZE PHOTO (LISTED ABOVE)
- APPLICANT'S BIRTH CERTIFICATE COPY
- APPLICANT'S GREEN CARD COPY (BOTH SIDES)
- PARENTS' ERITREAN ID COPY (BOTH SIDES)

3. PREPAID POSTAGE SELF-ADDRESSED ENVELOPE WITH ONE OF THE FOLLOWING STAMPS):

**PRIORITY MAIL  
EXPRESS MAIL OR  
UPS**

4. PROCESSING TIME: FOR NEW PASSPORT AT LEAST 3 MONTHS

5. PAYMENT METHOD: (PERSONAL CHECK/ CASHIER'S CHECK/ MONEY ORDER)

## PASSPORT SERVICES FEES

NO.	DESCRIPTION	SERVICE TYPE	PASSPORT TYPE	ADULT	UNDER AGE
1	NEW/REPLACEMENT OF OLD PASSPORT BY MACHINE READABLE	NORMAL	ORDINARY	200.00	150.00
2	RENEWAL	NORMAL	ORDINARY	100.00	75.00
3	REPLACEMENT (LOST/DAMAGED)	NORMAL	ORDINARY	200.00	150.00
4	LAISSEZ-PASSER	NORMAL	ORDINARY	25.00	25.00

**N.B. ALL PASSPORT FEES ARE NON-REFUNDABLE.**